

**CITY OF PINE LAKE
AGENDA
MARCH 27, 2018
7:00 PM**

Call to order
Pledge of Allegiance
Announcements/Communication
Adoption of Agenda
Public Comments

CONSENT AGENDA

- Approval of meeting minutes from 03/12/18 Council meeting

OLD BUSINESS

Action Plan for Summer Use of Public Spaces - Council members Casariego and Pulsts

NEW BUSINESS

Consideration of Resolution R-05-2018 – 2017 Budget Adjustments
Consideration of Resolution R-06-2018 – 2018 Budget Adjustments
Discussion of Town Hall Meeting

Public Comments
Mayor's Comments
Council Comment
Adjournment

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
MARCH 12, 2018
7:00 PM**

Call to order

The meeting was called to order at 7:00 pm by Mayor Pro-Tem Jean Bordeaux. Also present were Council members Megan Pulsts, Augusta Woods, Brandy Hall and Kris Casariego and City Administrator Valerie Caldwell. Mayor Melanie Hammet, Chief Sarai Green and the City Attorney were not present.

Pledge of Allegiance was led by Bordeaux.

Announcements/Communication

- Woods announced that she attended the Government's Meeting last week and Carl Vinson Institute presented information on data research regarding annexation and the impacts new cities will have within county government and services. A steering committee will be established.
- Bordeaux announced that she and Woods attended the PRISM (Pride Rings In Stone Mountain) Meeting last week at St. Timothy. The purpose was membership and community organization and meet once per month.
- Hall announced that on Saturday, March 17th they will be leading Pocket Parks. She attended the DeKalb Watershed Steering Committee meeting and that there is a form to be completed about the needs of the city. Hall communicated that The Bee City USA application has been submitted for the city.
- Bordeaux communicated that DeKalb County Sewerage has been working on manholes near her house and asked if it was normal maintenance. Caldwell stated that they are operating under a consent decree by the court and must make emergency maintenance and clean up and until their model is approved by EPD and that everyone must obtain approval for sewer capacity letters before building. She also stated that the next section of maintenance will be down by the beach house.
- Casariego communicated that she met with Bordeaux and resident Wonda Cooley last regarding the website and interfacing with social media. She said that she will present a layout for a city Facebook page to include what needs to be look at and for the best use of the page. Casariego's plan is to have this information to council by the end of March. The page will also serve as an educational tool for the city matters.

- Casariego announced that she and Pulsts attended the Neighborhood Watch and that there was a good turnout. The topic of the meeting was participation and awareness. There was mention of block parties for people getting to know their neighbors.

Adoption of Agenda

The agenda was approved 4-0 on motion by Pulsts and second by Hall.

Public Comments

There were not any comments.

CONSENT AGENDA

Approval of meeting minutes from 02/27/18 Council meeting

The minutes were approved 4-0 on motion by Pulsts and seconded by Hall.

OLD BUSINESS

Action Plan for Summer Use of Public Spaces

- Beach Behavior / Swimming
- Gazebo
- Fourth of July
- Greenspaces and Grilling

The action plan consisted of the confirmation of the work group members and scheduling of an initial meeting. An update will be provided to Council. This item was placed on the March 27th agenda.

There will be a Town Hall Meeting on Tuesday, April 3, 2018 at 7:00 pm in the Beach House. The purpose of this meeting is to solicit public input to facilitate formulation of an action plan involving summer use of public spaces to include beach behavior / swimming, gazebo, 4th of July fireworks, and greenspace for grilling and other related uses. All residents are invited to attend and share their input.

Bordeaux talked about the Fourth of July festivities and stated that the problem was organization of the event. Casariego recommended the city sponsoring the event for PLAIN and that the city should indicate what the city actually does placed on the calendar. Pulsts stated that in the past council organized with the help of volunteers to execute. It was recommended that the city sponsor Memorial Day for PLAIN.

NEW BUSINESS

Authorization for Mayor to Execute First Amendment to Probation Services Agreement

The amendment was approved 4-0 upon motion by Pulsts and seconded by Casariego.

Public Comments

There were not any comments.

Mayor's Comments

There were not any comments.

Council Comment

Pulsts asked Caldwell that when the beach house and club house codes are changed for the Facilities Manager to inform council. Caldwell advised her to talk with the Mayor Hammet on this matter.

Adjournment at 7:57 pm upon motion by Woods and second by Hall.

Missye Varner, Administrative Assistant

RESOLUTION # R-06-2018

A resolution of the Mayor and City Council of Pine Lake, Georgia to amend the General Fund Budget; and

WHEREAS, the local budget for the City of Pine Lake, Georgia was adopted on November 28, 2017; and

WHEREAS, it is necessary to amend such budget now;

THEREFORE, be it resolved by the Mayor and Council of the City of Pine Lake, Georgia, that the following amendments to the general fund budget.

	Decrease	Increase
38.2000	Funds Carried Forward	5,575.00
11.52.3940	Meeting Expense (Kids TH)	75.00
14.52.2230	Bldg Maint. (Courtroom Improvements)	3,000.00
11.52.3400	Printing (New Logo Banners, etc)	2,500.00
37.1001	Private Contribution (PLAIN)	240.00
14.53.1900	Other Expenses (Car Washes)	240.00
37.1002	Private Contribution to MAP	850.00
17.53.1900	Public Art Grant	850.00

SO RESOLVED, this 27th day of March, 2018.

Attest:

Melanie Hammet, Mayor

Valerie Caldwell, City Clerk

RESOLUTION # R-05-2018

A resolution of the Mayor and City Council of Pine Lake, Georgia to amend the General Fund Budget; and

WHEREAS, the local budget for the City of Pine Lake, Georgia was adopted on December 19, 2016; and

WHEREAS, it is necessary to amend such budget now;

THEREFORE, be it resolved by the Mayor and Council of the City of Pine Lake, Georgia, that the following amendments to the general fund budget.

	Decrease	Increase
37.1001 Map Contributions		500.00
17.53.1900 Map Grant		500.00
37.1002 Private Contribution - Kids T..H		75.00
11.52.3940 Meeting Expense		75.00
37.1003 Private Contribution - Memorial		450.00
17.53.1900 Memorial Plaques		450.00
37.1004 PLAIN Contribution - Grill		449.00
14.53.1600 Small Equipment		449.00
37.1005 Private Contribution for PL Video		500.00
11.52.3920 Mayor's Expense	500.00	
23.52.1290 Professional Expenses (Video)		1,000.00
37.1006 Private Contribution (Bordeaux)		2,000.00
37.1007 Private Contribution (Austin)		1,000.00
14.52.2230 Bldg. Maint (Carpet for Court room)		3,000.00
37.1008 Private Contribution (Bordeaux)		2,500.00
11.52.3400 Printing (New Logo Banners, etc)		2,500.00

SO RESOLVED, this _____ day of _____, 2018.

Melanie Hammet, Mayor

Attest:

Valerie Caldwell
City Clerk